

U.S. Air Force Contracting

***Turning Dollars & Desires into Dominant
Aerospace Power!***



U.S. AIR FORCE

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12 CONS/LGC

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CONTRACTING OVERVIEW

U.S. AIR FORCE

- **Authority to Perform Our Duties**
 - **FAR 1.601**
- **(a) Unless specifically prohibited by another provision of law, authority and responsibility to contract for authorized supplies and services are vested in the agency head. The agency head may establish contracting activities and delegate broad authority to manage the agency's contracting functions to heads of such contracting activities. Contracts may be entered into and signed on behalf of the Government only by contracting officers.**



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CONTRACTING OVERVIEW

- **Contracting Officers are your friends**
- **Involve the Contracting Officer/Buyer EARLY**
- **If You Have a Question, Call Contracting.**



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BID/SELECTION PROCESS

- **What happens when I give contracting my requirement?**
- **How can I assist in the acquisition process?**
- **How does the Contracting Officer choose the winning contractor?**
- **What goes into the decision?**



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QUALITY ASSURANCE DUTIES

- **Provide insight, not oversight**
- **Ensure compliance with the quality assurance plans**
- **Reports**
 - **Don't "get to it later"**
 - **Feedback and past performance are important**
 - **Contractor Performance Assessment Reporting System (CPARS)**



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AF FORM 9

- **Common problems**
 - **ABSS has stopped most data problems**
 - **Missing attachments**
 - **SOW**
 - **Supply letter**
 - **CSRDs**
 - **Quotes**
- **Under \$2500 buy it with Purchase Card**



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GOVERNMENT PURCHASE CARD

- **Used to be IMPAC**
- **Governed by AFI 64-117**
- **Work with your Contracting Office**
- **If you have a question, ask**
- **Don't split requirements to stay under \$2500**



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OTHER ITEMS

- **Non-personal service contracts**
 - **Front loaded or Funded quarterly**
 - **Calendar/Fiscal year period of performance**

- **Propriety of funds**
 - **Use the funds for their intended use**
 - **Have a question, ask finance or supply**

- **Bona Fide Needs Rule**



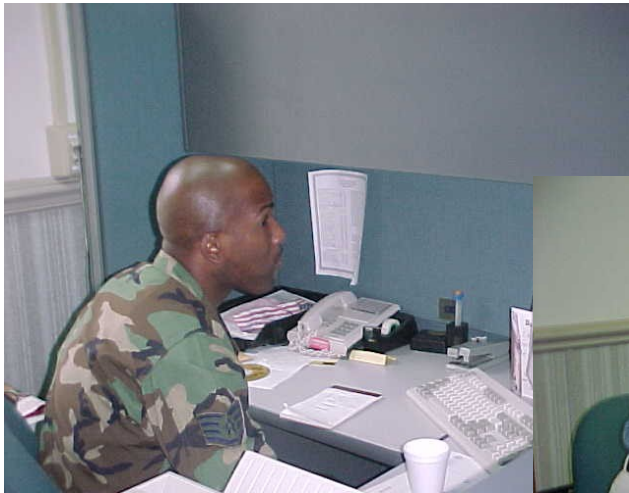
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CONTRACTING SQUADRON

LGCA Flight

LGCB Flight

LGCP Flight



Turning Dollars and Desires into Dominant Aerospace



CONTRACTING SQUADRON

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■ LGCA Flight

- Provides contractual support to CES, including construction, architectural-engineering, services and simplified acquisitions for various commodities and equipment
- Major service contracts include base custodial, military family housing maintenance, refuse/recycling, grounds maintenance

■ LGCB Flight

- Provides contractual support other than CES, including all wing and all tenant units
- Major contracts include airfield management, postal services, lodging online reservation, ambulance services, packing and crating, hospital maintenance, radio maintenance, weighted airman promotion system, and worldwide locator



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CONTRACTING SQUADRON

- **Plans and Programs Flight**
 - **Provides in-house computer support, with key emphasis on the Standard Procurement System**
 - **Government Purchase Card (GPC) Program: primary tasks are account set-up & maintenance, training and surveillance**



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QUESTIONS????